



# SPRINGTOWN INDEPENDENT SCHOOL DISTRICT

**MIKE KELLEY**  
Superintendent

*"Home of the Fighting Porcupines"*

**AMY READER**  
Administrative Assistant

April 8th, 2018

To Whom it May Concern:

As has occurred in many other public buildings across the country, recent safety and security audits on our campuses have warranted changes to the way schools are operated. Some changes have been obvious, including the very conscious effort to reduce accessibility to common areas on our secondary campuses. While the front doors to our elementary campuses funnel visitors directly to office areas, our secondary campuses do not yet provide similar restrictions. As a result, each of our secondary campuses now utilizes a video doorbell posted at locked front entries. By using this system, visitors with legitimate business are permitted access to the office area (and possibly the campus). The resulting inconvenience has been acceptable to the vast majority of our stakeholders; the interruptions our staff members face by being required to leave their office to physically open an outside door while responding to a "ring" has created some challenges for our employees.

Many community members have reached out with offers to help our effort to increase safety and security in the District. A very simple (and greatly appreciated) contribution would be to volunteer time to answer our doors when visitors "ring" our video doorbells. After staff members confirm that visitors have legitimate business on the campus, volunteers willing to assist at the secondary campuses could then be directed to allow entry through the front doors nearest our office areas and escort visitors into the reception areas.

If you or someone you know is interested in volunteering in any capacity, please call or come by Springtown ISD's Administration Building to complete a Criminal History Check and let us know you are willing to help. The form can be accessed online via [this link](#). After processing submitted background checks through DPS, a member of our administrative team will invite eligible volunteers to attend a training session in the very near future before coordinating schedules for assignment to SIS, SMS, and/or SHS.

In the long term, physical changes to the secondary campuses are being discussed with contractors, with a goal of mirroring elementary campus entry points and access procedures. Coupled with newer automated technologies, these changes will improve our efficiency and reduce the need for volunteers to greet visitors. In the short term, we are asking for assistance from volunteers.

Springtown ISD appreciates our community's consistent desire to support our students and staff in countless ways, and our staff looks forward to visiting with volunteers about these new procedures.

Sincerely,

Mike Kelley, Supt.  
Springtown ISD

**[PRINTABLE VOLUNTEER FORM](#)**

