

# **Springtown ISD Substitute Orientation**

Wednesday, January 23, 2019  
Springtown ISD Administration Offices  
301 East 5<sup>th</sup> Street  
8:30 – 11:00

Anyone interested in substituting for SISD for the 2018-2019 school year must attend the substitute orientation. New applicants should complete an online application at [www.springtownisd.net](http://www.springtownisd.net) [*Departments; Human Resources; Job Postings*] PRIOR to attending the orientation. Please bring your driver license, social security card, voided check, and transcript to the orientation.

All subs are required to pass a criminal history background check. You will receive information on how to obtain your fingerprints from IdentoGo / MorphoTrust. This information will be sent to the email address you provided on your application. This process doesn't begin until AFTER the sub orientation.