

Spring 2019 Final Exam Exemption Guidelines

1. Students who have earned exemptions, or have already taken their exams, are expected to be in attendance and must be at school. Students exempt from exams MAY be released to the cafeteria during their scheduled exam.

SENIORS may be released on May 16th after 6th period IF they are exempt from 7th and normally have early release. On May 20th, SENIORS may be released after 4th period IF they were exempt from 5th period exams, and are exempt from 6th, and normally have early release.

On May 22nd, students may be released after 4th period IF they are exempt from their 5th period exam if they have a ride arranged. On May 23rd, students may be released at 11:05 if they have a ride arranged, or must wait in the cafeteria for the buses.

*****Students must be present for each non-testing class throughout the finals schedule*****

2. Exemptions will be granted on a per class basis. Based on attendance and grade average, students may be exempted from taking their Final Exam(s) in YEAR LONG courses if the following criteria are met:
 - a. "C" average for the entire course and only 2 absences for the school year
 - b. "B" average for the entire course and only 4 absences for the school year
 - c. "A" average for the entire course and only 6 absences for the school year
3. On the day of exams, exempt students may:
 - a. Stay in their respective classroom during the test, or
 - b. Go to a monitored area (cafeteria) before the tardy bell sounds. Students who choose to stay on campus must remain in the monitored area for the duration of the period. There will be no coming and going. Students will check in with their assigned teacher, and then proceed to the monitored area.
4. Exemption from a course's Final Exam is not granted to a student if he/she has failed the course in any six week period, has an unexcused absence in the course, has been in ISS during the course and period being tested, placed on Home Suspension at any time during the school year, or has been required to attend our DAEP at any time during the school year.
5. Students who fail to take their Final Exam will receive a zero for the exam until they make it up. Students receiving an unexcused absence on the day of the test will receive a 30% reduction in the test grade **if** it is completed later.

6. There are no exemptions for semester courses.

STUDENTS TAKING AN EXAM MUST REMAIN IN THEIR CLASSROOM THE ENTIRE PERIOD. PLEASE PLAN YOUR TESTS ACCORDINGLY.

NO TESTS ARE TO BE GIVEN EARLY. TEST ONLY AS THE SCHEDULE INDICATES.

Those classes comprised of mixed grade levels (with seniors), may test on the Early Senior Exam Dates. Testing outside of the assigned time slot creates problems for your peers and will only be considered for extreme circumstances (i.e. a Dual Credit course, previously scheduled surgery, jury duty, etc.).